

Montecito CDD
February 26, 2018

BOS Meeting

1. Roll Call
 - A. Board of Supervisors – R. Wellman (Chairperson), E. Henson (Vice Chair), C. Baglin (Supervisor – via phone), T. Glynn (Supervisor), L. Bradshaw (Supervisor)
 - B. Staff – Jason Showe (District Manager), G. Wald (District Counsel), R. McGrath (Amenity Manager), A. Scheerer (GMS), K. Costa (GMS)
2. Public Comment Period
3. Approval of Minutes of December 6, 2017 Meetings as Amended
 - i. **APPROVED UNANIMOUSLY**
4. New Business
 - A. Ratification of the Agreement for FY 2017 Audit with Grau and Associates
 1. **APPROVED UNANIMOUSLY**
 - B. Consideration of Proposal from Brevard Lawns to Provide Landscape and Irrigation Maintenance Services for Phase 2C
 1. Direction to get more information/scope of services
 - C. Consideration of Declaring Trash Receptacles and Bench Surplus
 1. **APPROVED UNANIMOUSLY**
 - a. Motion to Replace One Bench, NTE \$1k
 - **APPROVED UNANIMOUSLY**
 - D. Consideration of Requisitions #921 - #929
 1. **APPROVED UNANIMOUSLY**
 - E. Consideration of Maintenance Agreement for Townhouse Mailboxes
 1. **APPROVED UNANIMOUSLY**
 - F. Discussion Items
 - i. District Rules
 1. Motion to approve friendly parking reminder letter and email blast before letter is used
 - a. **APPROVED UNANIMOUSLY**
 - ii. Capital Projects/Prioritization
 1. Motion to approve NTE \$35k of CDD Funds for Entrance/Roundabout Landscape Enhancements
 - a. **APPROVED UNANIMOUSLY**
 2. Motion to Approve Resident Ranking Process for remaining Projects
 - a. **APPROVED UNANIMOUSLY**
 - iii. Aquatic Management Services Contract
 1. **Hold Proposals for Now**
 - iv. Hedges on Montecito DR
 1. **Add to CIP List**

- v. Gate Cameras
 - 1. **Add to CIP List**
 - vi. ARC Easement Request Process
 - 1. **ALL REQUESTS APPROVED UNANIMOUSLY**
 - 2. Motion to Approve Resolution 2018-04 to Process these requests administratively
 - a. **APPROVED UNANIMOUSLY**
 - vii. Yard Waste Debris Container
 - 1. **Add to CIP List**
 - viii. Fountain Cleaning Proposal
 - a. **CASCADES APPROVED UNANIMOUSLY**
5. Staff Reports
- A. Staff Reports
 - i. Check Register
 - 1. **APPROVED UNANIMOUSLY**
 - ii. Balance Sheet and Income Statement
 - iii. Facility Manager
 - 1. Motion to NTE \$2300 for Pump Station 2 Fence
 - a. **APPROVED UNANIMOUSLY**
6. Meeting Adjournment - **APPROVED UNANIMOUSLY**

Follow Up:

- **Next Agenda**
 - **Contracts**
 - **Brevard Lawns**
 - **Revised Proposed Rules**
 - **Capital Projects Discussion**
 - **Records Retention Policy**
- **Follow-Up**
 - **Research Projector/Screen for Amenity Room**
 - **Brevard Lawns – Scope/Map/Scale for Pricing**