

MINUTES OF MEETING  
MONTECITO  
COMMUNITY DEVELOPMENT DISTRICT

The Audit Committee meeting of the Montecito Community Development District was held on Monday, September 24, 2018 at 10:30 a.m. at the Montecito Beach Club, 208 Montecito Drive, Satellite Beach, Florida.

Present were:

Ed Henson  
Tanja Glynn  
Catherine LeCesne  
Jason Showe  
Ginger Wald  
Randy McGrath  
William Viasalyers  
Residents

*The following is a summary of the discussions and actions taken at the September 24, 2018 Montecito Community Development District's Audit Committee Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Showe called the Audit Committee meeting to order at 10:30 a.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There not being any, the next item as followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the June 25, 2018 Meeting**

Mr. Showe asked for comments on the Audit Committee minutes. Ms. Glynn asked if the discussion on the grass was at the Audit Committee meeting. Mr. Showe replied affirmatively.

On MOTION by Ms. Glynn, seconded by Mr. Henson, with all in favor, the Minutes of the June 25, 2018 Meeting, were approved, as presented.

**FOURTH ORDER OF BUSINESS**

**Tally of Audit Committee Members  
Rankings and Selection of an Auditor**

Mr. Showe stated that three proposals were received in response to the Request for Proposal (RFP), and requested that the Committee rank the firms, based on the criteria on the scoring sheet. All three firms were qualified and worked with Management in the past.

Ms. Glynn noted that even though Grau & Associates performed the District’s audit in the past, she preferred the lower priced firm to have a “fresh set of eyes.” Discussion ensued and the Board provided the following ranking:

1. Berger, Toombs, Elam, Gaines & Frank
2. Carr, Riggs & Ingram
3. Grau & Associates

On MOTION by Ms. LeCesne, seconded by Ms. Glynn, with all in favor, ranking Berger, Toombs, Elam, Gaines & Frank as the number one firm to provide auditing services, Carr, Riggs & Ingram number two and Grau & Associates number three, was approved.

**FIFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Glynn, seconded by Ms. LeCesne, with all in favor, the Audit Committee Meeting was adjourned at 10:36 a.m.