

Good afternoon,

**Board Members in accordance with Florida Sunshine Laws please DO NOT  
“REPLY TO ALL”**

Thank you all for your time and dedication to Montecito CDD. Below you will find a weekly (9/21 – 9/27) recap and Rusty’s report for week (9/17 – 9/20) and (9/23 – 9/27) (highlighted).

**WEEKLY REPORT**

- AM & PM drive through. No parking violation this week.
- Meeting with Rusty.
- Meeting with DM.
- Meeting with Vesta VP.
- CPO course in process.
- Nine service tickets received. Promptly responded to all tickets, ensuring that each one was addressed and resolved within a 24-hour timeframe.
- Daily pool maintenance –Pool was cleaned, and tiles were scrubbed.
- Exterminator removed hornet nest from pool area and clubhouse outdoor entrance.
- Vehicle gates are working properly.
- Gym inspection – One of the treadmills had a ripped belt. (PHOTOS ATTACHED) Quotes received. Added to the next BoS meeting agenda.
- Gym – shoulder press machine has a broken bolt. Vendor scheduled for repair. (PHOTOS ATTACHED)
- Gym- Victor fixed equipment connector rack falling off the wall.
- Pool handrails and stairs have been cleaned and polished.
- Meter readings emailed to Stef.
- Montecito CDD office closed on September 26<sup>th</sup>.

**Pending service / repair**

- Fountain replacement – Signed quote received 9/27. Waiting for 50% deposit invoice from vendor.
- Pedestrian gates – waiting for revised proposal.
- Clubhouse A/C – evaporator coil will be replaced on 10/2.

- Playground shrub removal quote received – Added to the next BoS meeting agenda.
- Redondo and Ventura streetlights out will be replaced on 10/3.
- Sonitrol – waiting for parts to replace the panel.

## **ProGreen / Rusty**

Please find below a recap of the landscaping services performed for the CDD during the past week, along with adjustments made due to weather conditions.

### **Tuesday: Site visit with Kisha - CDD**

CDD -Pathway from the playground to the single family needs to be detailed. - It's on the schedule for this coming week. Discussed easement areas at the end of Redondo with the condition of the grass as well as replacement of grasses in the verge areas though out the community.

### **Wednesday:**

#### **CDD:**

- Maintenance of CDD areas in Townhome section as scheduled
- Removal of any fallen branches and debris
- Afternoon rain

### **Thursday:**

#### **CDD:**

- Maintenance of CDD areas in Club House and Single-Family section as scheduled
- Sprayed pool deck with weed control
- Detailed the Club House shrubs
- Cleaned up the dirt from the mainline break off Carlsbad
- Removal of any fallen branches and debris

### **Friday:**

#### **CDD:**

- Removal of the Royal Palm at the Shearwater entrance.

**Saturday:****CDD:**

- Detailed shrubs in the easement areas along Montecito Dr. in the townhome section.

Please find below a recap of the landscaping services performed for the CDD during the past week, along with adjustments made due to weather conditions.

**Tuesday:** Site visit with Kisha - CDD and No meeting this week

CDD -Irrigation system was shut off and the controllers and pump stations were locked due to the hurricane. Discussed removal of coconuts on the palm tree along the walking path to the right of the clubhouse. Working on getting it scheduled.

**Wednesday:****CDD:**

- Detailed path to the Single-Family homes from the playground club house and roundabout
- Rain through out the day

**Thursday:****CDD:**

- Detailed Simeon Road CDD areas in the Townhome section
- Rain through out the day with high winds due to the hurricane

**Friday:**

**CDD** - Drive through inspection within the community inspection for clean up after the storm. Leaning tree on Simeon & Montecito drive. No maintenance due to weather conditions.

Thank you,

**Kisha Wagner**  
General Manager Montecito CDD