

**MINUTES OF MEETING  
MONTECITO  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of the Montecito Community Development District was held on **Monday, October 24, 2022** at 10:30 a.m. at the Montecito Beach Club, 208 Montecito Drive, Satellite Beach, Florida.

Present and constituting a quorum:

Catherine LeCesne  
Ed Henson  
Tanja Glynn  
Eric Smith  
Joline Nivert

Chair  
Vice Chair  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary

Also present were:

Jeremy LeBrun  
Ginger Wald

GMS  
District Counsel

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Wald called the meeting to order at 1:15 p.m. and called the roll. All Committee Members were present.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. LeBrun opened the public comment period. There being no public comments, the public comment period was closed.

**THIRD ORDER OF BUSINESS**

**Audit Services**

**A. Approval of Request for Proposals and Selection Criteria**

Mr. LeBrun explained that Request for Proposals would go out to vendors and the Audit Committee would approve the selection criteria. Ms. Wald advised that this was a standard statutory process that must be before the Board every three to five years. Items one through four

were required, but price was optional. Ms. Wald requested that the Board approve the RFP and selection criteria in order for the District Manager to proceed.

On MOTION by Ms. LeCesne seconded by Ms. Glenn with all in favor approving the Request for Proposals and Selection Criteria with price was approved.

**B. Approval of Notice of Request for Proposals for Audit Services**

On MOTION by Mr. Smith seconded by Ms. LeCesne with all in favor the Notice of Request for Proposals for Audit Services was approved.

**C. Public Announcement of Opportunity to Provide Audit Services**

Mr. LeBrun publicly announced that the Montecito CDD was seeking qualified bidders for their audit.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. LeCesne seconded by Mr. Smith with all in favor the Audit Committee Meeting was adjourned.

  
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Secretary/Assistant Secretary

  
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Chairman/Vice Chairman