

Montecito Community Development District
135 W Central Blvd. Suite 320, Orlando Florida 32801

Memorandum

DATE: October 29th, 2018

TO: Jason Showe **via email**
District Manager

FROM: William Viasalyers
Field Services Manager

RE: Montecito CDD Monthly Managers Report – October 29th, 2018

The following is a summary of activities related to the field operations of the Montecito Community Development District.

Field Visits: 10/1/18, 10/8/18, 10/15/18, 10/22/18, and 10/29/18 (Contracted for 2 per month)

Lakes:

1. Aquatic contractor continues to work on the lakes addressing any issues present.
2. Brightview is assisting with removing trash from the edge of the lakes during their weekly maintenance.

Landscaping:

1. Staff along with Ed Henson continue to meet with Brightview once a week to review landscaping and irrigation concerns. Staff continues to draft a site audit list per each weekly visit to document landscaping issues found during landscape inspection.
2. Irrigation inspections and repairs are ongoing. Irrigation mainline repair has been completed, irrigation 2 wire station decoder replaced, irrigation inspection plus approved repairs completed
3. Brightview was successful in getting the cocoa plum hedges to a satisfactory height. Brightview has continued to maintain common area hedges and will continue to work on them to bring them to a height that is satisfactory.

4. Brightview replaced some dead plant material at the S. Patrick entrance we still need them to replace some shrubs that died near the fountain at the shearwater entrance. Brightview stated this item will be completed by the end of this week.
5. Staff has requested Brightview to remove several dead palms around the clubhouse. Brightview has successfully removed 3 dead palms on westside of clubhouse. Staff has instructed Brightview to remove 2 dead trees off Shearwater parkway. Brightview stated those trees will be removed by the end of this week.
6. Staff has requested Brightview to provide a map showing which section they will be in week to week and to provide a list of items completed during that week and what items they will address the following week.

Other:

1. Staff has been working with concrete company to get damaged sidewalks replaced and grinded down. Several sidewalks have been effectively grinded while other have been removed currently waiting for vendor to repour new sidewalk.
2. Staff working with Brightview and Randy to clear area for intended shed. Once area is clear, we can have pad poured and shed ordered.
3. The two fountains on South Patrick are currently not running staff has requested a proposal to get a main source of constant water to supply them. Brightview revised proposal after meeting with them to discuss alternative options. Proposal is \$2,700.
4. Anchor painting has been successful in painting the Street sign poles, light poles, and other poles located at both entrances and within the community.
5. Brightview to install 3 spigots on Shearwater Parkway to help with the pressure washing of the wall project. Item will be completed this week. Once completed Anchor painting will commence the perimeter wall painting project.

Should you have any questions please call me at 407-451-4047

Respectfully,

William Viasalyers