

September 1, 2017

MONTECITO COMMUNITY DEVELOPMENT DISTRICT

WEEKLY ACTIVITY REPORT Week of 08/27/2017 to 09/03/2017

**Facilities and Infrastructure Status**

- Irrigation Pumps :The following CDD repairs were made. All of the controllers were checked for alarms, and two were found on controller(C), there were four alarms on controller (D). It was discovered that there was a 2 station decoder was bad on controller (C) which controlled the irrigation at 254 and 244 Point Lobos Drive. This decoder was replaced as needed. On controller (D), a 4 station decoder was bad and replaced as needed which controlled the common areas of the CDD strips zones 9, 10, 25, and 26. The 2 wire repair was made on controller (B), between 325 and 305 Point Lobos Drive was completed from last weeks above ground temporary repair.(BRIGHTVIEW's) Senior Irrigation Technician started and has begun a secondary start up inspection; he will go through the entire system taking notes and photos and will be presenting us with a final report once his inspection is completed.
- Pool : The pool pump is working fine and there is nothing to report at this time. We are continuing to treat the black algae in the shallower areas of the pool. Slowly but surely we will eventually rid the pool of this issue.
- Street Lights : There was a report that the entire street of Monterey Drive , Gault Electric has been notified. Because of their busy schedule they will be here next week.
- Fountains :Fountain #2 status is still OUT OF ORDER as we are waiting for American Ecosystems scheduling process, for installation of new power cable.
- Ponds : Temporary signage was put into place at every pond stating (NO WADING / SWIMMING ALLOWED). I was instructed by BOD Member James Bourdeau this was recommended by AES because of the electrical components in the ponds. The fountains are the reason These are temporary signs folks; this issue will be discussed by the BOD at the next CDD meeting to be held on September 25, 2017 at 10:30 am. pertaining to more permanent signage if need be. POND: samples were taken 09/01/2017 and were tested for dissolvable solids , the results were documented / recorded. average 1200 tds reading per all 6 ponds . The Artesian Well readings were as follows ( WELL #1) 2000 tds .Artesian( WELL #2 ) 2800 tds.
- Gates : The gates are functioning fine, there is nothing to report at this time.
- Gym: We will have our quarterly inspection soon, as early as next week I believe. All equipment will be checked for smooth operation and adjustments of cables will be done if needed.
- Clubhouse : We now have different personnel cleaning the Clubhouse. The same company (Coverall) will continue to do the job; the reason for personnel change is that Jennifer the previous housekeeping staff has had some type of surgery and will no longer be available to perform the duties at this time. I met with Edward Clayton of Coverall and he introduced me to the new personnel James T. Hunter who evidently has performed the duties here in the past on a temporary capacity. Mr Hunter will be our new housekeeping person and I feel confident that he will do a fine job for us. I spoke with him yesterday for about an hour not realizing that he would be the new housekeeping person. I'm still going to ask for his necessary paperwork to finalize the changeover of personnel and I will discuss his duties (Scope of work).